



## 13th Annual Holiday Artisan Market 2023

December 1st & 2nd

Craig, Colorado

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Business website and/or social media: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Item(s) you will be selling: Detailed description of art or artisan products. Only items you describe will be allowed in your booth. No alternate work. (Example: if you enter with soap and bring woven goods instead, this will not be allowed.)

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1. Complete the application.
2. Fill out application and email all documents to [yampavalleyartisans@gmail.com](mailto:yampavalleyartisans@gmail.com) **or** send a hard copy to *Yampa Valley Artisans at P.O. Box 1693, Craig, CO 81626*
3. Include with your emailed or mailed application a copy of your Colorado Special Event license. We will have your City of Craig Special Event license at the Pavilion when you set up for the HAM.
4. Include no more than 3 photos representative of your work. Please include one photo that is a close up of work.
5. Send one check for \$75 made payable to Roberta Hawks. In the memo line write Holiday Artisan Market 2023. **Do not make checks payable to Yampa Valley Artisans.** *Attach your check to your application. Your check, application and photos must be postmarked by October 13th, 2023. Your uncashed check will be returned to you if you are not selected.*
6. Deadline for applications is October 13th, 2023.
7. You will be notified of acceptance via email by October 16th, 2023.

Booth space is 8x8. One booth per artisan. Booth Fee is refundable until the October 13th deadline. No fundraising events. No commercial goods or products. Each vendor is responsible for their own booth set up and clean up. This event will be in the Pavilion at the Fairgrounds, Craig, Colorado.

*The Yampa Valley Artisans Group or Moffat County is not responsible for loss or damage to work, personal property, or personal injuries.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for applying to the 2023 13<sup>th</sup> Annual Holiday Artisan Market!  
We appreciate your interest in one of the premier Artisan Markets  
in Northwest Colorado.*

## **Venue**

Our space will be at the Moffat County Pavilion at the fairgrounds in Craig, CO. There is ample parking and easy access. You will have the use of one 8 foot table and folding chairs if needed.

## **Show Dates**

This year's Market will be Friday, December 1st from 3pm-6pm and Saturday, December 2nd from 9am-3pm.

## **Set up times and tear down**

Set up on Friday will begin at 10am. Your booth must be set up by 2pm. Tear down will not be until 3pm on Saturday. If you tear down early, you will not be invited back. Vendors will be allowed in at 8am on Saturday to get ready for the day.

## **Booth Information**

Each booth space is 8' x 8'. Only one booth per vendor due to high demand. Please make a note on your application if you need electricity. Only a few booths will have access.

## **Advertising**

Promotion will occur via the Craig Press and regularly sharable posts/ads on Facebook and Instagram. Event posters and table toppers will be distributed in the area. Event website is [www.holidayartisanmarket.com](http://www.holidayartisanmarket.com)

## **Sales Tax**

Each vendor is responsible for collecting and remitting sales tax. Total sales tax is 8.9%. Craig sales tax is 4.0% remitted directly to City of Craig. Moffat County sales tax is 2.0% and State of Colorado sales tax is 2.9% which are remitted to the State Department of Revenue via the form for Special Events.

## **Food Applicants**

You must comply with Colorado rules and regulations. No exceptions. Food retail vendors will not be able to provide food samples to visitors. (Unless prepackaged or individual servings)

[https://drive.google.com/file/d/1Bn5tZXJByTOJnKqPhdv\\_SzeQxxzTrD3d/view](https://drive.google.com/file/d/1Bn5tZXJByTOJnKqPhdv_SzeQxxzTrD3d/view)

## **Please Note for 2023**

- Refunds will be issued if the show is canceled due to unforeseen circumstances, minus a \$15 processing fee.
- The Holiday Artisan Market will adhere to all State and County health regulations.

*The selection committee has been charged to look for high quality, handmade art and artisan products. This will be a competitive selection process for a sales event. No commercial goods or fundraising will be accepted. The number of artisans in each medium will be limited. However, a waiting list will be generated in case of cancellations. If you mail your application, include your email address. We will notify you when we receive your check and application, however this does not guarantee your acceptance into the show.*